

**Missouri/Kansas PRIMA Annual Conference
Lake of the Ozarks, MO
Lodge of Four Seasons
April 23-25, 2008**

Educational Session Submission

In an effort to provide risk managers and vendors who support and participate in the annual Missouri/Kansas PRIMA conference, we are providing an opportunity for you to submit possible educational session for our 2008 conference.

Educational sessions are offered to conference attendees on Thursday and Friday, April 24 and 25, 2008. Sessions are typically 1 to 1.5 hours in length.

If you are interested in submitting a session for review by the Conference Planning Committee, please complete the following information and submit this form to Sarah Perry, Risk Manager, City of Columbia. Submission may be sent by email to sarah@gocolumbiamo.com; mail to City of Columbia, P.O. Box, Columbia, MO 65205-6015 or fax at 573/874-7492.

Submissions must be submitted no later than November 2, 2007 by 5:00 p.m. Central Time

How Are Sessions Selected?

To ensure that a balanced array of the best presentations are offered, all submissions will be reviewed and evaluated by the Mo/KS PRIMA Conference Planning Committee using the criteria listed below:

- Well defined focus and practical application
- Relevance to the public risk management profession
- Timeliness of topic
- Overall quality (focus and content)

Presentation Proposal Form

Name and Contact Information for All Presenters to Include:

Presenter's Name Title
Organization
Street Address
City, State, Zip

Co-Presenter Title
(if applicable)
Organization
Street Address
City, State, Zip

Presentation Title

Session Description

Learning Objective (list two to three)

Proposed Session Length

Target Audience *(if applicable)*

Workers' Compensation
General Liability
Property
Loss Control

General Management
Legal
Other
(Please describe)